

Use these instructions for your reference on how to properly enter information into our online booking. Please save this for future reference.

We process all of our bookings using our online booking system

It is a convenient method of checking rates and prearranging your car service or airport transfer.

- Use our booking system to check rates
- Each booking is confirmed by email with detailed reservation confirmations
- Passengers receive automatic driver notifications
- We offer account management and prepaid service

BOOKING WITH PREMIER CAR SERVICE: Please always give us as much notice as possible so we can manage our driver's schedules.

We recommend at least 24 hours notice.

To book can click this button:



NEW ACCOUNTS:

If you just created an account, please log in with the email and password you provided and click "new reservation".

Sometimes the booking information you inputed can be lost when a new account is created in the middle of booking a reservation. We're sorry for this glitch but it is with the reservation system and not our website.

ONLINE BOOKING GUIDE

Ensure you are using an updated web browser to navigate to our site. Old, outdated browsers like "Internet Explorer" will cause problems and may not work.

Because our site and the connection to our booking portal is a secure connection, it will automatically time out if you take too long to create a booking. So refresh the page to start a new booking.

[New Reservation](#) [Log in](#)

○ Step 1: Ride Info

Select Service Type

① From the AIRPORT (Pickup)

Pick-Up Date: 01/12/2020

Pick-Up Time: 9:35 PM

Pick-Up Location

③ YHZ - Halifax International Airport

+ Add Stop

Drop-Off Location

④ 1234 Robie Street, Halifax, NS B3H 3C9

Number of Passengers:

Luggage Count:

+ Add Child Seat

6 **Select Vehicle**

Step 2: Select Vehicle

Step 3: Final Details

1) Select the proper service:

To the AIRPORT (Drop Off) - Address to Airport - Airport Departures

From the AIRPORT (Pickup) - Pickup at the airport - Airport Arrivals

LOCAL Transportation Service - all transportation locally within Halifax

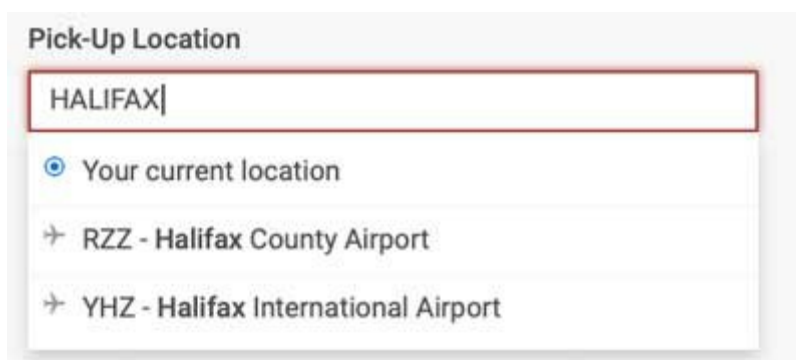
Long Distance (Point to point) - Any point to point transfer outside of Halifax

Hourly / As Directed - Hourly service for events, weddings, proms etc.

2) **Select the date and time** of pickup you require. Days end at midnight and we do not recommend that you use 12:00am as this tends to be booked on the wrong date. If your pickup time is after midnight, it is the next day, this is a common mistake people make.

You do not have to add extra time at the airport for baggage - every airport pickup has 30 minutes grace time for luggage (45 min for international flights). Your pickup time will inevitably change according to the time your flight lands, which our system will automatically track and update. **Enter the arrival time on your flight itinerary.**

3) **Entering the Airport:** *Type "Halifax" or "YHZ" and select "YHZ - Halifax International Airport" from the drop down menu.* If you don't see the airport populating, then maybe you have the wrong service selected, (TO/FROM Airport) **If you do not enter the airport correctly - the booking process will not ask you for a flight number which we require. So please be careful to select the airport from the dropdown menu.**



4) **Entering addresses:** *TYPE the address in. Do not paste the address* - the system looks for address through google maps and may not recognize the address if you paste it. As you type the address in you will see the drop down menu populate with options. **Select the correct option from the drop down menu.** *If you force an incorrect address, the booking system will not show a rate.*





Extra Stops - We require that you inform us of any extra stops/pickups for each reservation so we can estimate the time your reservation will take to complete. Please include this in the booking process by clicking "+ Add Stop" located between the pickup and drop off windows.

5) **Passengers and Luggage** - To calculate the luggage properly follow this guide here, sedans carry a max of 3-3.5 Large luggage or equivalent combination as depicted below.

Large items like golf clubs, skis, surfboards, wheelchairs are considered 1.75 - 2.5 luggage depending on the size. For more information on luggage read:

<https://halifaxairport-limotaxi.ca/service/how-much-luggage-fits-in-a-limo/>

HOW TO MEASURE YOUR LUGGAGE

Sedans can carry a total of 3 to 3.5 Luggage
 You can determine your luggage requirements by adding the following values together

SMALL = 0.5 LUGGAGE
MEDIUM = 0.75 LUGGAGE
LARGE = 1.0 LUGGAGE
EXTRA LARGE = 1.25 LUGGAGE

NOTE: ENTERING A VALUE OF 4 OR HIGHER ON OUR BOOKING FORM WILL ELIMINATE THE SEDAN AS AN OPTION



OVERSIZED ITEMS

Certain oversized items may require that you upgrade to a larger vehicle. We have given these a luggage value to help you determine your luggage needs. These items include, but aren't limited to:

- Golf club bags (1.75)
- Skis (2.0)
- Snowboards (1.5)
- Surfboards (2.0)
- Bikes (3.0)
- Wheelchairs (1.5-2.5 depending on their folding ability)
- Strollers (1-2.5 depending on their folding ability)
- Oversized musical instruments (1.5-3.0)

These items may require you to reserve an SUV if you have suitcases to go along with them.

If you enter more luggage than a sedan's capacity, the only vehicle option that will show in the booking process will be an SUV.







6 & 7) **Select Vehicle** - Select the correct vehicle you need or prefer.

[New Reservation](#) [Log in](#)

Step 1: Ride Info [Edit](#)

01/12/2020 9:35 PM YHZ - Halifax International Airport
Passenger: 1 1234 Robie Street, Halifax, NS B3H 3C9

Step 2: Select Vehicle Sort By: Price : Low - High ▲

Sedan ⓘ	Full Sized SUV ⓘ
	
● ● ●	● ● ●
 4  3	 6  8
\$67.00 ⓘ	\$95.00 ⓘ
Book Now ⓘ	Book Now ⓘ

Step 3: Final Details

[Privacy Policy](#)

[New Reservation](#) [Log in](#)

Step 1: Ride Info [Edit](#)

01/12/2020 9:40 PM YHZ - Halifax International Airport
Passenger: 1 1234 Robie Street, Halifax, NS B3H 3C9

Step 2: Select Vehicle [Edit](#)

Step 3: Final Details

Your total is **\$67.00**

Please [Log In](#) to your account or continue as guest to book your reservation.

[Log In to your account](#) | [Continue as guest](#)

Email Address or Username

Password

[Forgot password?](#)

Don't have an account? [Register Now](#)

8

Log in

First Name **Last Name**

9

Phone Number

Email Address

[Why do we need this data?](#)

Continue as guest

8) Continuing as a guest or logging in with an account. Registering and logging in with an account will give you access to a booking dashboard where you can view all trips booked, print receipts, modify bookings etc.

9) **Entering Names** - After you click “Book Now” - The name that goes here is the person who is booking the reservation (the booking contact), this is often also the passenger. If you are booking for someone else you can enter the passengers information later on in the booking process and both of you will receive confirmations and updates. **If you are booking for someone else, please change the passenger name, email and phone number to the correct information. Put this information in step #10 (see below)**

Step 1: Ride Info Edit

01/12/2020 9:40 PM 📍 YHZ - Halifax International Airport

Passenger: 1 📍 1234 Robie Street, Halifax, NS B3H 3C9

Step 2: Select Vehicle Edit

Step 3: Final Details

Passenger Information

First Name **Last Name**

10

Passenger Phone

International must have preceding + sign and country code

Email Address

[+ Add Passenger](#)

Additional Information

Flight Information

Pick-Up Flight Details (Recommended)

11

Driver should arrive:

12

I do not have my flight details yet

Return Service

13 Would you like to book return service?

Promo Code

Other Comments or Special Requests (Optional)

[+ Add More Details](#)

Enter promo code [Apply Promo Code](#)

Pricing

Flat Rate	\$58.26
GST(15.00%)	\$8.74
Final Total	\$67.00

10) **Passenger Information** - Once you login or “Continue as a Guest” the system will generate the name you entered as the passenger. **If you are not the passenger then please enter the passenger’s name and information at this point. We require the passengers mobile number.**

11) **Flight Information** - Type the airline code. Example “AC” for Air Canada. Select the correct airline from the menu that populates. Enter the Arline number of the flight that is LANDING IN OR DEPARTING HALIFAX. Some newer airlines may not appear. Use the comments section to tell us your flight details.

Flight Information

Pick-Up Flight Details (Recommended)

AC - Air Canada

4V - LAC - Lignes Aereas Congolaises

LR - LACSA

CC - MacAir Airlines

8P - Pacific Coastal Airlines

would you like to book return service?

12) **Driver Should Arrive** - Please leave this to "When your flight arrives." Every airport transfer has a grace wait time period of 30-45 minutes to retrieve luggage. Unless you want us to show up hours after your arrival for a particular reason, leave this as "When your flight arrives"

13) **Booking Return Service** - You can book your return at the same time by clicking "Yes"

All transactions are safe and secure. [Click here](#) for details.

Payment Method

14

Credit Card ▼

Credit Card Number

Expiration Date

12 ▾ 21 ▾

Card Holder Name

John Doe

Copy from passenger profile

Billing Address *

Country

Canada ▾

Address

1234 Robie St

Postal

B3H 3C9

City **State / Province**

Halifax Nova Scotia ▾


Billing address is used to verify the credit or debit card

By clicking the button below, you agree to our [privacy policy](#) and [terms and conditions](#)

Book Now

14) **Payment Method** - Select cash or credit card. All bookings require the surety of a credit card.

[New Reservation](#) [Log in](#)



Thank You for traveling with Premier Car Service

13955
Your confirmation number for this trip

THIS IS NOT A CONFIRMATION.

ATTENTION: PAYMENT AUTHORIZATION must also be completed. Please go to this link to complete the Payment Authorization Form:
https://premiercarservice.formstack.com/forms/payment_credit_card_authorization

Your reservation will not be confirmed until you have given your payment authorization.
Please note that this reservation CANNOT be considered final or confirmed until it is approved by one of our representatives and you receive a reservation confirmation stating "your reservation has been confirmed."

We will review your reservation as soon as possible. We endeavour to respond in a short timely manner.

[Book Another Trip](#)

[Don't have an account? Create your own account](#)

[Privacy Policy](#)

We have now received your booking information to review. You will receive the following email for the next final step:

The logo for Premier Car Service features a stylized 'P' above the word 'PREMIER' in a large, serif font, with 'CAR SERVICE' in a smaller, sans-serif font below it.

HALIFAX, NOVA SCOTIA

C: 902.266.9539 TF: 866.266.1336
INFO@PREMIERCARSERVICE.CA
PREMIERCARSERVICE.CA

Notification

Reservation Reference # 13956

Last Modified On: 11/30/2020 09:35 AM

THIS IS NOT A CONFIRMATION.

ATTENTION: PAYMENT AUTHORIZATION must also be completed. Please go to this link to complete the Payment Authorization Form:

15) https://premiercarservice.formstack.com/forms/payment_credit_card_authorization

Your reservation will not be confirmed until you have given your payment authorization.

Please note that this reservation CANNOT be considered final or confirmed until it is approved by one of our representatives and you receive a reservation confirmation stating "your reservation has been confirmed."

We will review your reservation as soon as possible. We endeavour to respond in a short timely manner.

PLEASE CHECK YOUR EMAIL FOR COMMUNICATIONS

15) **CHECK YOUR EMAIL - PAYMENT AUTHORIZATION** - This final step provides us with your payment choices and your CVV number which is required to charge your card and prove that you have possession of the card. In compliance with PCI security standards your credit card CID/CVV number are entered and stored separately from your name and card number for the protection and security of your personal financial information.

Once we review the reservation you will receive a detailed reservation confirmation. *We strongly advise you to look over the reservation to ensure the details are correct.* You will receive further emails on your reservation as the date draws closer. If there are any problems with your credit card, weather related concerns or information that needs to be clarified, we will correspond with you by email as a matter of record.



PREMIER
CAR SERVICE

HALIFAX, NOVA SCOTIA

HalifaxStanfield



PREMIER
CAR SERVICE

HALIFAX, NOVA SCOTIA

C: 902.266.9539 TF: 866.266.1336
INFO@PREMIERCARSERVICE.CA
PREMIERCARSERVICE.CA

<https://www.premiercarservice.ca>